

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

REGULAR PUBLIC MEETING MINUTES

January 28, 2019

District Conference Room

Roll Call – Executive Session

Upon roll call at 7 P.M., the Board members responded as follows: Mmes. Becker, Kilday, Laforgia, and Quinlan. Messrs. Becker, Bunting, Butto, Kinney, and Rukaj. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary; were also present.

The meeting was called to order by the Board president at 7 P.M. Mr. Becker announced that adequate notice of the meeting has been posted and published as required by law.

A motion was made by Mr. Bunting and seconded by Mrs. Becker and unanimously carried to move into Closed Executive Session for the purpose of discussing personnel, litigation, and negotiations. Information from the Closed Executive Session will be made public at the discretion of the Board, as per Board Bylaw 0166, Executive Sessions, or as otherwise authorized by law. The Closed Executive Session was adjourned at 8 P.M.

Roll Call – Regular Public Meeting

Upon roll call at 8:01 P.M. Board members responded as follows: Mmes. Becker, Kilday, Laforgia, and Quinlan. Messrs. Becker, Bunting, Butto, Kinney, and Rukaj. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary; were also present.

The meeting was called to order by the Board president at 8:01 P.M. Mr. Becker announced that adequate notice of the meeting has been posted and published as required by law. He read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mr. Becker further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

BOARD PRESIDENT'S REPORT

Mr. Becker invited Ms. Goodrich, RHS, Student Board Representative, and Ms. Durkin, IHHS, Student Board Representative, to present their reports as follows: Ms. Goodrich stated: 1) all Winter Athletic Teams are doing well; 2) the World Languages National Honor Society Induction Ceremony was scheduled on January 17; 3) on January 25 the RHS Track Team is hosting a one-mile walk/run in memory of Ben Landel; 4) in preparation for Martin Luther King Day, the Diversity Committee has been posting quotes by Martin Luther King throughout the high school; and 5) *Young Frankenstein* has been selected for the Gold Masque Spring performance. Ms. Durkin stated: 1) Senior Superlative Night is scheduled on January 2; 2) the IHHS DECA Team has qualified for the State Competition; 3) Battle of the Bands is scheduled on February 15; 4) the Student Council is conducting the Love Survey for Valentine's Day; 5) *Annie* has been selected as the Spring Musical; and 6) all Winter Athletic Teams are doing well.

SUPERINTENDENT'S REPORT

Mrs. MacKay reported that the Academic Decathlon Regional Competition is scheduled on February 2, and the State Competition is scheduled on March 2.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Ceurvels reported on District capital projects/initiatives as follows: 1) the State has released information to the District's auditors; it is anticipated that the District's Audit will be submitted on January 13. The auditors will present the District's Audit either at the February 11 or February 25 Board Meeting; 2) the District's State Aid figures may be received by March 7; the District's Budget is due to the County Office by March 20; 3)

Bid specs were distributed on Friday for the District’s Laptop Program; the Bid Opening is scheduled at the end of February; and 4) the members of the Facilities Committee continue to review and discuss the replacement of the District’s athletic fields. The District has received approval from the State for this project and LAN Associates is finalizing the plans and the District will award the contract some time in April.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

- A. Moved by KILDAY Seconded RUKAJ to open the meeting to public discussion.

A member of the public addressed the Board regarding her concerns about the opening of school on Martin Luther King Day. Mrs. MacKay thanked her for her comments and stated that it will be her recommendation that schools are closed for Martin Luther King Day in the 2019-20 School Year. Mr. Becker also stated that he supports Mrs. MacKay’s recommendation that schools are closed on Martin Luther King Day in the 2019-20 School Year.

- B. Moved by QUINLAN Seconded KILDAY to close public discussion of agenda items and to re-enter the Regular Public Meeting.

ACTION ITEMS - ✓ = Yes

The following motion was approved by roll call:

Moved by: QUINLAN Seconded: BUNTING

To approve Closed and Work Session/Regular Public Meeting Minutes of December 10, 2018.

Becker ✓, Bunting ✓, Butto ✓, Kinney **ABSTAIN**, Laforgia ✓,
 Quinlan ✓, Rukaj ✓, Kilday ✓, Becker ✓

The following motions were approved by roll call: **P1 – PO1**

Moved by: QUINLAN Seconded: RUKAJ

PERSONNEL

P1. That, as recommended by the Superintendent of Schools, the following person be appointed to fill the position for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contract for the 2018-19 School Year; and move to approve applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq., as applicable. Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute.

| <u>Name</u> | <u>Position</u> | <u>Degree</u> | <u>Basis of Employment</u> | <u>Employment Date</u> | <u>Annual Salary</u> |
|-------------|--------------------------|---------------|----------------------------|------------------------|-------------------------|
| Eva Velez | World Languages/ IHHS | MA, Step 8 | 10 months | 3/29/19 - 6/30/19 | \$62,215 ^{1/2} |

¹Replacement for Ana Swaminathan
²Pro-rated

- P2. To approve the salary adjustments for achieving a higher degree level for District staff as follows:

| <u>Name</u> | <u>Degree</u> | <u>Salary</u> | <u>Effective Date</u> |
|---------------------|----------------|----------------------|-----------------------|
| Jill Fackelman | MA to MA+15 | \$86,774 to \$88,523 | February 1, 2019 |
| Jutta Gonzalez | MA to MA+15 | \$96,504 to \$98,476 | February 1, 2019 |
| Melissa Shea | BA+15 to MA | \$53,684 to \$54,323 | February 1, 2019 |
| Jamie Sporn | MA+15 to MA+30 | \$77,478 to \$79,478 | February 1, 2019 |
| Alexandra Tomaselli | BA to BA+15 | \$56,922 to \$58,482 | February 1, 2019 |
| Joseph Verdon | BA to BA+15 | \$56,922 to \$58,842 | February 1, 2019 |

P3. To approve the resolution as follows:

BE IT RESOLVED that the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the “Board”) hereby adopts and approves the terms, stipulations, and conditions as established in the Addendum by and between the Board and the Ramapo Indian Hills Supervisors’ Association, which is incorporated herein by reference, and agrees to be bound thereby. The Board President and the Board Secretary are hereby authorized and directed to execute the attached Addendum and any other documents necessary to effectuate said Addendum.

P4. To approve the salary adjustments for achieving a higher degree level for District staff retroactive to the effective date indicated as follows:

| <u>Name</u> | <u>Degree</u> | <u>Salary</u> | <u>Effective Date</u> |
|-------------------|----------------|----------------------|-----------------------|
| Kathleen Robinson | MA+15 to MA+30 | \$74,490 to \$76,490 | September 1, 2016 |
| Louisa Martone | MA+15 to MA+30 | \$82,194 to \$87,375 | September 1, 2016 |

P5. To confirm the reappointment of certificated District Subject Supervisors effective for the period September 1, 2016 - June 30, 2017, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Supervisors’ Association and the Ramapo Indian Hills Regional High School District Board of Education* as follows:

Ramapo High School

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|---|--|
| Nancy Blomquist, English & Media Center | MA+30, Step 18, \$90,922; \$2,400, Longevity; SS Step 4, \$22,755; Summer Stipend, \$6,010 |
| Denise Colaneri, Special Services | MA+15, Step 18, \$85,349; \$2,400, Longevity; SS Step 4, \$22,755; Summer Stipend, \$5,730 |
| Joseph DelBuono, Social Studies & Music | MA+30, Step 17, \$87,375; \$2,400 & \$5,000, Longevity; SS Step 4, \$22,755; Summer Stipend, \$6,090 |
| Arlene DiFiore, Guidance | MA+30, Step 20, \$101,461; \$1,625, Longevity; SS Step 4, \$22,755; Summer Stipend, \$6,520 |
| Michael Kaplan, Business & Math | MA+30, Step 17, \$87,375; \$1,625, Longevity; SS Step 4, \$22,755; Summer Stipend, \$5,790 |
| Louisa Martone, UP & Science | MA+30, Step 17, \$87,375; \$2,400, Longevity; SS Step 4, \$22,755; Summer Stipend, \$5,830 |

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| Jennifer Perry, Guidance | MA+30, Step 12, \$69,751; \$2,400, Longevity; SS Step 1, \$16,759; Summer Stipend \$4,610 |
| Michele Hill Thomas, Family & Consumer Science and World Languages | MA+30, Step 20, \$101,461; \$2,400, Longevity; SS Step 4, \$22,755; Summer Stipend, \$6,560 |
| <u>Indian Hills High School</u> | |
| Linda Bergrin, Special Services | MA+30, Step 20, \$101,461; \$2,400 & \$5,500, Longevity; SS Step 4, \$22,755; Summer Stipend, \$6,850 |
| Keely Leggour, UP & Social Studies | MA+15, Step 13, \$68,600; \$2,400, Longevity; SS Step 4, \$22,755; Summer Stipend, \$4,860 |
| Angela Manzi, UP & Science | MA+30, Step 20, \$101,461; \$2,400 & \$5,500, Longevity; SS Step 3, \$20,602; Summer Stipend, \$6,730 |
| Erika McGavin, Family & Consumer Science and World Languages | MA+30, Step 20, \$101,461; \$2,400 Longevity; SS Step 4, \$22,755; Summer Stipend, \$6,560 |
| Kathleen Robinson, Guidance | MA+30, Step 15, \$76,490; \$1,625, Longevity; SS Step 4, \$22,755; Summer Stipend, \$5,230 |
| Raymond Searles, English & Media Center | MA+30, Step 11, \$67,903; \$1,625, Longevity; SS Step 1, \$16,759; Summer Stipend, \$4,470 |
| Amanda Zielenkiewicz, Business & Math | MA+30, Step 9, \$64,451; \$1,625, Longevity; SS Step 2, \$18,450; Summer Stipend, \$4,380 |
| <u>District</u> | |
| Richard Burton, Physical Education & Art | MA+30, Step 20, \$101,461; \$1,625 Longevity; SS Step 4, \$22,755; Summer Stipend, \$9,780 |

Effective July 1 - 31, 2016

P6. To confirm the reappointment of certificated District Subject Supervisors effective for the period September 1, 2017 - June 30, 2018, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Supervisors' Association and the Ramapo Indian Hills Regional High School District Board of Education* as follows:

Ramapo High School

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|---|--|
| Nancy Blomquist, English & Media Center | MA+30, Step 19, \$96,861; \$2,400 & \$5,000, Longevity; SS Step 4, \$23,323; Summer Stipend, \$6,610 |
| Denise Colaneri, Special Services | MA+15, Step 19, \$91,782; \$2,400 & \$5,000, Longevity; SS Step 4, \$23,323; Summer Stipend, \$6,350 |
| Joseph DelBuono, Social Studies & Music | MA+30, Step 18, \$91,961; \$2,400 & \$5,000, Longevity; SS Step 4, \$23,323; Summer Stipend, \$6,360 |
| Michael Kaplan, Business & Math | MA+30, Step 18, \$91,961; \$1,625, Longevity; SS Step 4, \$23,323; Summer |

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| | Stipend, \$6,060 |
| Louisa Martone, UP & Science | MA+30, Step 18, \$91,961; \$2,400, Longevity; SS Step 4, \$23,323; Summer Stipend, \$6,100 |
| Jennifer Perry, Guidance | MA+30, Step 13, 72,064; \$2,400, Longevity; SS Step 2, \$18,911; Summer Stipend, \$4,840 |
| Michele Hill Thomas, Family & Consumer Science and World Languages | MA+30, Step 20, \$102,061; \$2,400, Longevity; SS Step 4, \$23,323; Summer Stipend, \$6,620 |
| <u>Indian Hills High School</u> | |
| Linda Bergrin, Special Services | MA+30, Step 20, \$102,061; \$2,400 & \$5,500, Longevity; SS Step 4, \$23,323; Summer Stipend, \$6,910 |
| Karen Davidson, English & Media Center | MA+30, Step 16, \$82,046; \$2,400 & \$5,000 Longevity; SS Step 1, \$17,177 ¹ |
| Keely Leggour, UP & Social Studies | MA+15, Step 14, \$70,827; \$2,400, Longevity; SS Step 4, \$23,323; Summer Stipend, \$5,000 |
| Angela Manzi, UP & Science | MA+30, Step 20, \$102,061; \$2,400 & \$5,500, Longevity; SS Step 4, \$23,323; Summer Stipend, \$6,910 |
| Erika McGavin, Family & Consumer Science and World Languages | MA+30, Step 20, \$102,061; \$2,400, Longevity; SS Step 4, \$23,323; Summer Stipend, \$6,620 |
| Kathleen Robinson, Guidance | MA+30, Step 16, \$82,046; \$1,625, Longevity; SS Step 4, \$23,323; Summer Stipend, \$5,540 |
| Raymond Searles, English & Media Center | MA+30, Step 12, \$70,434; \$1,625, Longevity; SS Step 2, \$18,911; Summer Stipend, \$4,710 ² |
| Amanda Zielenkiewicz, Business & Math | MA+30, Step 10, \$66,743; \$1,625, Longevity; SS Step 3, \$21,117; Summer Stipend, \$4,640 |

District

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| Richard Burton, Physical Education & Art | MA+30, Step 20, \$102,061; \$1,625, Longevity; SS Step 4, \$23,323; Summer Stipend, \$9,870 |
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¹Effective March 12 - June 30, 2018

²Effective September 1, 2017 - March 11, 2018

- P7. To approve the salary adjustments for achieving a higher degree level for District staff retroactive to the effective date indicated as follows:

| <u>Name</u> | <u>Degree</u> | <u>Salary</u> | <u>Effective Date</u> |
|---------------|----------------|----------------------|-----------------------|
| Keely Leggour | MA+15 to MA+30 | \$70,827 to \$79,478 | September 1, 2018 |

- P8. To confirm the reappointment of certificated District Subject Supervisors effective for the period September 1, 2018 - June 30, 2019, as per the terms and conditions of

the Agreement between the Ramapo Indian Hills Supervisors' Association and the Ramapo Indian Hills Regional High School District Board of Education as follows:

Ramapo High School

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|--|---|
| Nancy Blomquist, English & Media Center | MA+30, Step 20, \$103,061; \$2,400 & \$5,000, Longevity; SS Step 4, \$23,906; Summer Stipend, \$6,960 |
| Denise Colaneri, Special Services | MA+15, Step 20, \$98,476; \$2,400 & \$5,000, Longevity; SS Step 4, \$23,906; Summer Stipend, \$6,720 |
| Joseph DelBuono, Social Studies & Music | MA+30, Step 19, \$98,271; \$2,400 & \$5,500, Longevity; SS Step 4, \$23,906; Summer Stipend, \$6,740 |
| Michael Kaplan, Business & Math | MA+30, Step 19, \$98,271; \$1,625, Longevity; SS Step 4, \$23,906; Summer Stipend, \$6,410 |
| Louisa Martone, UP & Science | MA+30, Step 19, \$98,271; \$2,400, Longevity; SS Step 4, \$23,906; Summer Stipend, \$6,450 |
| Jennifer Perry, Guidance | MA+30, Step 14, \$75,333; \$2,400, Longevity; SS Step 3, \$21,645; Summer Stipend, \$5,150 |
| Michele Hill Thomas, Family & Consumer Science and World Languages | MA+30, Step 20, \$103,061; \$2,400, Longevity; SS Step 4, \$23,906; Summer Stipend, \$6,700 |

Indian Hills High School

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| Linda Bergrin, Special Services | MA+30, Step 20, \$103,061; \$2,400 & \$6,000, Longevity; SS Step 4, \$23,906; Summer Stipend, \$7,010 |
| Karen Davidson, English & Media Center | MA+30, Step 17, \$89,947; \$2,400 & \$5,000, Longevity; SS Step 1, \$17,607; Summer Stipend, \$5,960 |
| Keely Leggour, UP & Social Studies | MA+30, Step 15, \$79,478; \$2,400, Longevity; SS Step 4, \$23,906; Summer Stipend, \$5,480 |
| Angela Manzi, UP & Science | MA+30, Step 20, \$103,061; \$2,400 & \$5,500, Longevity; SS Step 4, \$23,906; Summer Stipend, \$6,990 |
| Erika McGavin, Family & Consumer Science and World Languages | MA+30, Step 20, \$103,061; \$2,400, Longevity; SS Step 4, \$23,906; Summer Stipend, \$6,700 |
| Kathleen Robinson, Guidance | MA+30, Step 17, \$89,947; \$1,625, Longevity; SS Step 4, \$23,906; Summer Stipend, \$5,980 |
| Amanda Zielenkiewicz, Business & Math | MA+30, Step 11, \$70,163; \$1,625, Longevity; SS Step 4, \$23,906; Summer Stipend, \$4,960 |

District

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| Richard Burton, Physical Education & Art | MA+30, Step 20, \$103,061; \$1,625, Longevity; SS Step 4, \$23,906; Summer Stipend, \$9,990 |
|--|---|

disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.*, as follows:

Indian Hills High School

| <u>Name</u> | <u>Position</u> | <u>Step</u> | <u>Stipend</u> |
|--------------------|------------------------------------|-------------|----------------|
| Kathleen Jerzewski | Student Council Asst. ¹ | 1 | \$1,965 |

¹Effective November 10, 2018 - April 4, 2019

P17. To amend the appointment of Michael Michels, IHHS, from Spring Strength & Conditioning Coach, Step 4, \$5,783, to Spring Strength & Conditioning Co-Coach, Step 4, \$2,891.50, effective for the 2018-19 School Year.

P18. To approve the appointment of Volunteer Athletic Coaches, effective for the 2018-19 School Year. Authorization for employment is based on prior verification of background check pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13, and N.J.S.A. 18A:12-1 et seq.*, as follows:

| <u>Name</u> | <u>Position</u> |
|-------------------|----------------------|
| Natalie Carti | Girls' Lacrosse/IHHS |
| David Hesselgrave | Boys' Lacrosse/IHHS |
| Regan Vier | Girls' Lacrosse/IHHS |

P19. To accept the resignation of Samantha Fontanella, RHS, Girls' Lacrosse, effective immediately.

EDUCATION

E1. That home instruction for District students, at the approved hourly rate, be approved as follows:

| <u>Student No.</u> | <u>School</u> | <u>Grade</u> |
|--------------------|---------------|--------------|
| 422057 | IHHS | 9 |
| 419060 | IHHS | 12 |
| 420316 | RHS | 11 |

E2. To approve District student field trips scheduled for the 2018-19 School Year as follows:

| <u>Location</u> | <u>Group</u> | <u>Date(s)</u> | <u>Cost</u> |
|--------------------------------|--------------------------|-------------------|-------------|
| NJIT, Newark | RHS Panasonic Challenge | January 30, 2019 | \$284.22 |
| Skylands Ice Arena | RHS Varsity Hockey | February 5, 2019 | 304.54 |
| Museum of Natural History | RHS Anthropology/Science | February 27, 2019 | 0 |
| St. Peter's University | RHS & IHHS Model UN | March 4 & 5, 2019 | 0 |
| Harrah's, Atlantic City, NJ | RHS & IHHS DECA Club | March 4-5, 2019 | 0 |
| Rutgers University, Piscataway | IHHS UP/SMR | March 5, 2019 | 702.11 |

| | | | |
|---------------------------------|---|------------------------|----------|
| UN, NYC | IHHS UP/ISB | March 25, 2019 | \$827.27 |
| Metropolitan Museum of Art, NYC | IHHS & RHS Modern European History/AP Art | April 25, 2019 | 0 |
| Orlando, FL | RHS & IHHS DECA Club | April 26 - May 1, 2019 | 0 |
| Bergen Community College | IHHS Art/Dance/Theatre | May 17, 2019 | 304.54 |
| Bergen Community College | RHS Art/Dance/Theatre | May 17, 2019 | 304.54 |
| Lower Manhattan, NYC | IHHS AP US History/UP Finance | May 23, 2019 | 902.27 |
| Vietnam Memorial, Holmdel | RHS American Studies | May 28, 2019 | 702.11 |
| 911 Memorial, NYC | RHS American Studies | June 4, 2019 | 785.66 |

E3. To approve in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and/or related services be paid for the students listed below to attend the schools indicated at the tuition costs indicated for the 2018-19 School Year as follows:

| <u>Student No.</u> | <u>Placement</u> | <u>Tuition</u> |
|--------------------|---|--------------------------|
| 102802 | Community School | \$31,852.70 ¹ |
| 112699 | Bergen County Special Services/Project Search Program | 24,250.00 ² |
| 032903 | Archway Programs, Inc. | 23,094.66 ³ |
| 101602 | Bergen Center for Child | 39,297.45 ⁴ |

¹Pro-rated for 115 days @ \$276.98 per day
²Pro-rated for 125 days @ \$194.00 per day
³Pro-rated for 103 days @ \$224.22 per day
⁴Pro-rated for 91 days @ \$321.95 per day

E4. To approve the *Uniform State Memorandum of Agreement between the Ramapo Indian Hills Regional High School District Board of Education and the Law Enforcement Officials, 2019 Revisions*, effective for the 2018-19 School Year.

E5. To authorize the amendment of the District’s IDEA 2019 Application to include a carryover amount of \$48,300, and further move to accept the Grant Award of Funds in the amount of \$475,244.

E6. To approve the disposal of obsolete District textbooks no longer in use or included in the English Department’s Course of Study as follows:

| <u>Title</u> | <u>Quantity</u> | <u>Author/ Copyright</u> | <u>Publisher</u> | <u>ISBN No.</u> |
|-------------------------------|-----------------|--------------------------|------------------------------|-----------------|
| <i>Snow Falling on Cedars</i> | 55 | David Guterson, 1996 | First Vintage Contemporaries | 0-679-76402-X |

| | | | | |
|--|----|-----------------------------------|--------------------------|---------------|
| <i>NTC's Anthology of Nonfiction</i> | 68 | Jane Gordon & Karen Kuehner, 1996 | NTE Publishing Group | 0-8442-5808-3 |
| <i>American Mosaic: Multicultural Reading in Context</i> | 68 | Rico & Mano, 1991 | Houghton Mifflin Company | 0-395-53690-1 |

- E7. To approve the 2018-19 Joint Transportation and Transportation Services Agreement with Englewood Public School District for the purpose of transporting students to choice schools.
- E8. To approve the 2018-19 Joint Transportation and Transportation Services Agreement with Camden County Educational Services Commission for services to be provided, but not limited to, the coordination transportation of public, nonpublic and special education students.
- E9. To approve the resolution as follows:

WHEREAS, *N.J.A.C. 6A:23A-5.3* provides that a school district may request a waiver of compliance with respect to the District's participation in the Special Education Medicare Initiative (SEMI) Program for the 2019-20 School Year; and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible, classified students.

NOW, THEREFORE, BE IT RESOLVED, that the Ramapo Indian Hills Regional High School District Board of Education hereby authorizes the chief school administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of *N.J.A.C. 6A:23A-5.3* for the 2019-20 School Year.

OPERATIONS

- OP1. To approve the use of the Ramapo Indian Hills Regional High School District facilities for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

Indian Hills High School

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|-----------------------------------|---|
| STAFFS Prep LLC | SAT & ACT Classes; Classroom; February 4, 11, 13, 25 & 27, 2019; & March 4, 2019; 6 - 9 P.M. |
| RYSA Wildcats | Soccer Games on Saturdays (as available); Athletic Fields, April 13 - June 1, 2019; 6:30 - 8:30 P.M. |
| RYSA Wildcats | Soccer Games; Athletic Field; Sundays (as available); March 10, 17, 24, & 31, 2019; April 7, 14, 21, & 28, 2019; May 5, 12, & 19, 2019; & June 2, 9, 16, & 23, 2019 |
| RYSA Jr. Wildcats | Soccer Clinics for 4 - 8 year olds; Athletic Fields; April 13, 20 & 27, 2019; May 4, 11 & 18, 2019; & June 1, 2019; 4 - 6:30 P.M. |
| Valley Middle School | Graduation; Auditorium, Cafeteria, Library & Conference Room; June 19, 2019; 4:30 - 8 P.M. |
| Julie Haledjian's Basketball Camp | Girls Basketball Camp; Gymnasiums; June 24 - 28, 2019; 3:15 - 6:15 P.M. |

Ramapo High School

- Torpedoes Soccer Club Soccer Games; Athletic Fields; March 24, 31; April 7, 14, 28; May 5, 12, 19; & June 2, 9, 2019; 12 - 9 P.M.
- Sandy Gordon All Girls Basketball Camp Basketball Camp; Upper & Lower Gymnasiums and Cafeteria; July 8 - 12, 2019; 9A.M. - 2 P.M.
- Set & Spike Volleyball Camp Volleyball Camp; Upper & Lower Gymnasiums and Girls Locker Rooms; July 15 - 19, 2019; 8:30 A.M. - 12 P.M.

OP2. To approve Change Order No. 003, dated November 13, 2018, from Daskal, LLC, Garfield, New Jersey, for *Contract No. 78 - Bathroom Renovations (Phase 3) at Indian Hills High School* to include the following:

| <u>Change Order No.</u> | <u>Description</u> | <u>Amount</u> |
|-------------------------|---|---------------|
| 003 | Credit for terrazzo repair work and plumbing not completed. | (\$4,000.00) |

The Original Contract Sum is \$256,000.00. (The net change by previously authorized Change Orders was (\$4,951.69); the Contract Sum prior to this Change Order was \$251,048.31. The Contract Sum will be decreased by \$4,000; New Contract Sum total \$247,048.31.)

FINANCE

- F1. That the financial reports of the business administrator and the treasurer of school monies for the month of November 2018, including a cash report for that period, be approved and ordered filed.
- F2. To authorize approval of the *Committed Purchase Order Status Report* for the months of November and December 2018 having been duly audited by the business administrator and the chairperson of the Finance Committee be approved by the Board.
- F3. That the following bills drawn on the current account in the total amount of \$3,656,877.61, including the January 15, 2019 Payroll, for materials received and/or services rendered having been duly audited by the business administrator and the chairperson of the Finance Committee be approved by the Board.
- F4. To ratify the December 15 and 21, 2018 Payrolls in the amount of \$3,294,890.88, and the December 7 and 23, 2018 Retroactive Payrolls in the amount of \$1,625,717.99 having been duly audited by the business administrator and the chairperson of the Finance Committee, and previously paid, approved by the Board. (*Amount was not available for the December 10, 2018 Work Session/Regular Public Meeting.*)
- F5. That bills in the District Cafeteria Fund in the total amount of \$143,290.46 having been duly audited and approved by the business administrator/board secretary, and previously paid, be approved by the Board as follows:

| | | |
|-----------------------------|--------------|--------------------------|
| RIH District Cafeteria Fund | \$1,436.50 | November Student Lunches |
| ARAMARK | \$140,199.71 | December Operations |
| RIH District Cafeteria Fund | \$1,654.25 | December Student Lunches |
- F6. To approve transfers and to authorize the superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the attached *Expense Account Adjustment Analysis* for the months of November and December 2018.

- F7. To approve the 10% Transfer Report that represents transfers made during the period July 1 – December 31, 2018.
- F8. That pursuant to *N.J.A.C. 6A:23A-16.10(c)4*, we certify that as of November 30, 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of *N.J.A.C. 6:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- F9. To adopt the resolution as follows:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6A:23A-16.10(c)4*, I, Frank C. Ceurvels, certify that as of November 30, 2018 and December 31, 2018, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

- F10. To approve the resolution as follows:

WHEREAS, the District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of each employee's current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the district's school business administrator or designee has reviewed the documentation submitted by each employee and found same to be in compliance with the Board's policy provisions and approval requirements; and

WHEREAS, the travel requests listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board policy and *N.J.A.C. 6A:23B-1.1 et. seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

| <u>Req. No.</u> | <u>Employee</u> | <u>Conference</u> | <u>Date</u> | <u>Expenses</u> |
|-----------------|-----------------|---|--------------------|-----------------|
| IH18-33 | Heusser | Rutgers Teachers Institute | March 1, 2019 | \$68.48 |
| IH18-34 | Garbaccio | NJSSNA Conference | March 30, 2019 | 237.56 |
| IH18-35 | Kamper | Yoga/Mindfulness Workshop | February 28, 2019 | 152.88 |
| IH18-36 | LaChac | Book Expo 2019 | May 30, 2019 | 166.00 |
| IH18-37 | Stanczak | Book Expo 2019 | May 30, 2019 | 332.00 |
| IH18-38 | Kamper | Gumpert Teacher Workshop | May 22, 2019 | 3.72 |
| IH18-39 | Baratta | DAANJ | March 12-14, 2019 | 828.44 |
| IH18-40 | LaBarbiera | Designing & Implementing Student Training Plans | February 4-6, 2019 | 496.00 |
| IH18-41 | Deming | Planning for | February 2, 2019 | 49.77 |

| | | Learning | | |
|---------|------------|--|-------------------------------|----------|
| IH18-42 | Shea | Introduction to Ceramics | May 11-12, 2019 | \$439.43 |
| IH18-43 | Fanale | DECA State Competition | March 3-6, 2019 | 723.52 |
| IH18-44 | Boltzer | NJSBGA Conference | March 11-13, 2019 | 739.38 |
| IH18-45 | Manzi | Virtual Tours | March 1, 2019 | 154.00 |
| IH18-46 | Peller | NJCTE Conference | March 30, 2019 | 56.20 |
| IH18-47 | Fanale | DECA International Competition | April 26 - May 1, 2019 | 2,608.00 |
| IH18-48 | Patrickio | DECA State Competition | March 3-6, 2019 | 353.00 |
| IH18-49 | LaBarbiera | NJ Wage & Hour & Child Labor Laws | May 7, 2019 | 192.00 |
| IH18-50 | LaBarbiera | OSHA 10 | May 8, 2019 | 412.00 |
| IH18-51 | LaBarbiera | Federal Wage & Hour & Child Labor Laws | January 28, 2019 | 132.00 |
| R18-45 | Anello | DAANJ | March 12-14, 2019 | 828.44 |
| R18-46 | Saladino | Pace University | February 8, 2019 | 55.00 |
| R18-47 | Vita | DECA | March 4-6, 2019 | 353.00 |
| R18-48 | Loccke | Reading Conference | February 4, 2019 | 179.00 |
| R18-49 | Dargento | Test Coordinator Training | February 26, 2019 | 49.84 |
| D18-16 | Keaney | NJ Schools Buildings & Grounds Expo | March 11-13, 2019 | 250.00 |
| D18-17 | Chang | Techspo 2019 | January 31 - February 1, 2019 | 909.60 |

F11. To ratify the reimbursement to the Current Account from the District Cafeteria Account for repairs and maintenance expenditures in the amount of \$27,973.73.

POLICY

PO1. To approve the second and final reading of Policy 2430.1, School Mascots and School Identifiers.

P1 – PO1

RC): Becker ✓, Bunting ✓, Butto ✓, Kinney ✓, Laforgia ✓,
Quinlan ✓, Rukaj ✓, Kilday ✓, Becker ✓

COMMITTEE REPORTS

Mrs. Quinlan reported that members of the Facilities Committee met prior to tonight's Board of Education Meeting.

Mr. Bunting stated that the schedule of Finance Committee meetings will be finalized shortly.

Mr. Rukaj stated that the schedule of Policy Committee meetings will be finalized shortly.

Mr. Kinney reported that a Negotiations Committee Meeting will be scheduled some time next week.

Mrs. Laforgia stated that the schedule of Crisis Management Committee meetings will be finalized in the near future.

Mr. Butto stated that an Extracurricular Committee Meeting will be scheduled at the end of February.

Mrs. Becker stated that a Personnel/Goals/Evaluation Committee Meeting will be scheduled in the near future.

Mrs. Kilday reported that the members of the Education Committee met on January 26 to review and discuss agenda items as follows: 1) the District's Mission Statement; 2) GPA; and 3) PARCC Testing. The members of the Education Committee will meet again on February 26.

BOARD COMMENTS

Mrs. Becker congratulated the members of the IHHS Swim Team.

Mrs. Kilday thanked Mr. Manzo for organizing the Walk/Run in memory of Ben Landel. She stated that a Golf Outing is scheduled on May 20.

PUBLIC DISCUSSION

A. Moved by BECKER Seconded RUKAJ to open the meeting to public discussion.

No discussion.

B. Moved by RUKAJ Seconded BUTTO to re-enter the Regular Public Meeting.

ANTICIPATED FUTURE MEETING DATES

Mr. Becker announced anticipated future meeting dates as follows:

Monday, February 11, 2019, Work Session, 8 P.M., District Conference Room

Monday, February 25, 2019, Regular Public Meeting, 8 P.M., District Conference Room

ADJOURNMENT

Moved by BUTTO Seconded: RUKAJ to adjourn at 8:45 P.M.